

**MAHARSHI BHRIGU CENTRAL  
LIBRARY  
JANANAYAK CHANDRASHEKHAR UNIVERSITY  
BASANTPUR, BALLIA, 277301**

**ACQUISITION POLICY**

The Jananayak Chandrashekhar University, Ballia, Uttar Pradesh, founded in 2016 under State University Act by the Government of UP, visualize and actualize the longing and aspiration of people of Ballia incorporating its adjoining areas to create educational environment with the vision to reach on the last person of the society. It envisions the resuscitation of the culture, social, national heritage of Ballia as well as India and has mellowed into an institution of educational fame and international importance.

This University is run by Governing Body and fully financed by and under the guidance of the Department of higher Education, Ministry of Education, Government of Uttar Pradesh.

The University conducts teaching and research up to doctoral level in Humanities, Social Science, Science including Agriculture and related subjects.

To facilitate teaching, learning and research work, the University is building up a resourceful University library of national importance in the field of Humanities, Social Science, Science including Agriculture and related subjects. Maharshi Bhrigu Central Library is making all possible efforts to acquire documents of core subjects.

Keeping in view the justified distribution of funds according to requirements of subjects, the library acquires documents in any form (printed as well as electronic), on subjects taught and research conducted in the teaching departments of the University in Hindi and English languages.

Publishers, Distributors, Agencies and Booksellers dealing in subjects of our interest are requested to establish contact with the (MBCL) Maharshi Bhrigu Central Library to get them registered and send their latest catalogues and lists for consideration of book selection committee.



of the University publication. Library will receive and catalogue such documents for user services.

- Through Donation/ Gratis: Library receives documents from various institution and individuals as donation/gratis, keeping the space constraint in mind after proper duplicate and physical condition checking a wise decision by librarian or other competent official may be taken to add such documents and/or collection in the library collection.
- Departments having library can forward their demand of books to central library for consideration of BSC and purchase. The central library will purchase the recommended and approved books and transfer them to departmental library with proper documentation and technical processing.
- The vice chancellor may constitute a committee to visit and explore book fairs for selection and purchase of books and documents.

#### **TERMS AND CONDITIONS FOR SUPPLY OF DOCUMENTS**

- The price of book/document will be as fixed by the publisher.
- Only latest edition of a book should be supplied.
- The orders are valid for a period of 6 month for foreign publications & 30 days for Indian publications from the date of the purchase order.
- All orders are FOR Ballia. No postage/freight will be paid on trade publication. The Railway Station is 'Ballia' and Post Office is Basantpur Post Office, Ballia- 277301.
- Invoice in triplicate should mention invariably the Purchase Order No. and date giving author, title, edition, publication, price and discount offered for each title.
- In case of foreign publication, price in foreign currency- generally in the currency of the country of publication – must be mentioned.
- Suppliers are requested not to supply any foreign book, of which an Indian/Asian edition is available.

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The Central Library acquires documents in any form (printed as well as electronic), on subjects and in languages as detailed below in order of preference:

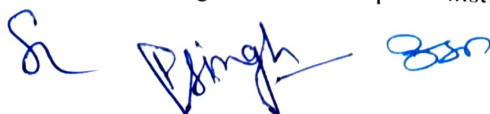
As the paradigm is shifting from ownership to access, the library will contribute and collaborate with different regional, national and international institutions and library networks to get the full text online access to their collection. Appropriate measures be adopted to encourage the use of digital resources among library patrons and JNCU community.

### **Book Selection Committee**

- A panel of subject experts from various academic and research departments of the University will be nominated by competent authorities to consider the documents submitted by suppliers on approvals for library purchase.
- Book Selection Committee will also consider and endorse the applications of new suppliers for permitting them to submit the documents on approval for library purchase. Tenure of the Book Selection Committee shall be for one year.

### **Modes of Acquisition**

- On Demand acquisition through Requisition form: Any library member can submit the requisition of documents pertaining to his/her subject in prescribed format through proper channel for purchase of a document relating to their area of study which is/are not available in library. Unique titles of the approved requisition may be called on approval for the consideration of book selection committee.
- Approvals Submitted by Books suppliers: the document suppliers endorsed by the book selection committee may submit the documents of the subjects and languages detailed above, after proper duplicate checking the unique titles may be accepted on approval for consideration of the book selection committee. In order to ease the handling, it is advisable to submit maximum 25 titles on a computer generated/printed or approval.
- Video Recording of academic events and their documentation to add in multimedia collection: the multimedia section of the library will do the audio, visual recording of the academic and other such events of the university and edit, save and catalogue them for users' services.
- Through Exchange: the publication department of the university receives the documents on exchange from the peer institutions against the supply

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- Our bankers are HDFC & ICICI.
- If a book supplied is defective one, it will be returned at supplier's cost.
- Exchange rates will be as approved by the Good Office Committee from time to time, in case of Indian suppliers and RBI rates in case of foreign books and publications.
- Preference in registration will be given to books and documents suppliers having good trade relations with more than 3 university libraries.

The Librarian,  
Maharshi Bhrigu Central Library  
Jananayak Chandrashekhar University  
Ballia, – 277301, UP (INDIA)

